

Mid Devon District Council

Community Policy Development Group

Tuesday, 26 January 2021 at 2.15 pm
Virtual Meeting

Next ordinary meeting
Tuesday, 23 March 2021 at 2.15 pm

Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join this meeting, please click the following link:

<https://zoom.us/j/98926899867?pwd=Sm5NUFpLSHhmcXVCb05Kc1JJT0ZlZz09>

Meeting ID: 989 2689 9867

Passcode: 440234

One tap mobile

08000315717,,98926899867#,,,,,0#,,440234# United Kingdom Toll-free
08002605801,,98926899867#,,,,,0#,,440234# United Kingdom Toll-free

Dial by your location

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free

Meeting ID: 989 2689 9867

Passcode: 440234

Membership

Cllr Mrs C P Daw

Cllr Mrs E M Andrews

Cllr Mrs C Collis

Cllr E J Berry

Cllr W Burke

Cllr L J Cruwys

Cllr J M Downes

Cllr B Holdman

Cllr Mrs M E Squires

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **Remote Meetings Protocol** *(Pages 5 - 10)*
Members to note the Remote Meetings Protocol.
- 3 **Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4 **Minutes of the Previous Meeting** *(Pages 11 - 14)*
Members to consider whether to approve the Minutes of the last meeting as a correct record.
- 5 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
Note: A maximum of 30 minutes is allowed for this item.
- 6 **Chairmans Announcements**
To receive any announcements that the Chairman may wish to make.
- 7 **Budget** *(Pages 15 - 26)*
To receive a report previously considered by the Cabinet on 7 January 2021 and discuss any further changes that the PDG may require prior to the formal recommendation of the budget proposals to Cabinet and Council in February.
- 8 **Financial Monitoring** *(Pages 27 - 30)*
To receive a verbal Financial Monitoring report from the Principal Accountant.
- 9 **Grant Payments to External Organisations** *(Pages 31 - 36)*
To receive a report of the Grants Working Group and make recommendations to Cabinet on the Grant funding programme for 2021-2022
- 10 **Single Equalities Policy and Equality Objectives** *(Pages 37 - 50)*
To receive the Annual review of the Single Equalities Policy and Equality Objective

- 11 **Performance and Risk** (*Pages 51 - 58*)
To provide Members with an update on performance against the corporate plan and local service targets for 2020-2021 as well as providing an update on the key business risks.
- 12 **On Line Booking System for Leisure Centers**
To receive a verbal report on the discussions between Members and Officers that any potential new CRM system for customer services could incorporate an on line booking system for the leisure centres.
- 13 **Identification of Items for the Next Meeting**
Members are asked to note the following items are due at the next meeting:
- Community Safety Action Plan
 - Performance and Risk
 - Financial Monitoring
 - Town and Parish Charter
 - Corporate Anti-Social Policy
 - RIPA
 - Ait Quality Action Plan update
 - Community Engagement Strategy and Action Plan
 - 6 Month Leisure update
 - Chairmans annual report

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 18 January 2021

Covid-19 and meetings

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information please contact Carole Oliphant on:

E-Mail: coliphant@middevon.gov.uk